

VILLAGE OF MUENSTER
BYLAW # 2/2025

**A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION
OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF RENT OR SERVICE
CHARGE FOR THE USE OF SEWER**

The Council of the Village of Muenster, in the Province of Saskatchewan, enacts as follows:

1. The charges to be paid by the water consumer whose water service has been turned on shall be those set out in Schedule "A" attached; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
2. Persons who own or occupy premises drained or that are by bylaw required to be drained into the sewer shall pay for such services a rental rate or service charge in accordance with Schedule "A" attached.
3. Accounts for water service and/or sewer service shall cover a period of one month, unless otherwise specified on Schedule "A", and shall be rendered on or before the first day of the month next following such period. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be cut off. When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of \$50.00 to cover the expenses of turning off the water and turning it on again.
4. The rate to be charged to persons obtaining water from the coin operated pipe at the water treatment plant shall be in accordance with Schedule "A" attached.
5. The Water and Sewer Utility Administration Policy Schedule "B" attached directs the Administration as per dictated under this Water and Sewer Rate Bylaw.
6. A penalty of 3.75% will be added to all water and sewer accounts outstanding at the date of the next billing.
7. Bylaw No. 1/2024 is hereby repealed.

THE rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.

Mayor

Administrator

Dated: January 15, 2025

(SEAL)

SCHEDULE "A"
TO BYLAW NO. 2/2025

MONTHLY RATES:

MINIMUM	Water Base 2025	Sewer Base 2025
Residences, Businesses	\$13.00	14.00
Muenster School	\$36.50	\$39.50
Duplexes	\$27.00	\$29.00
Muenster Housing Authority	\$153.00	\$167.00
All Others	\$13.00	\$14.00

WATER CONSUMPTION	
All Metered Water Consumers	\$25.25 per 1,000 imp gallons or part thereof

<u>COIN OPERATED PIPE</u>	
All Bulk Water Purchases	\$29.00 per 1,000 imp gallons or part thereof

Policy – Water & Sewer Utility Administration

This policy is to be followed when enforcing the payment of water and sewer utility accounts.

1. Water and sewer bills are issued to residential users and commercial users once (1) each month.
2. Water and sewer accounts that remain unpaid after thirty (30) days from the date of the bill will be charged interest on the outstanding balance owing. The rate of interest charged shall be as set out in the Water and Sewer Utility Rates Bylaw.
3. When a utility account remains unpaid after sixty (60) days, an OVERDUE NOTICE will be prepared and included in the next mailing of the utility bills to the utility user.

<u>VILLAGE POLICY – OVERDUE NOTICE</u>	
Please note that your water and sewer account is now over 60 days overdue.	
Please contact the Village Office to discuss payment.	
Village of Muenster muenster@sasktel.net 306-682-2794	<div style="border: 1px solid red; padding: 2px; display: inline-block;">Overdue Notice Mailed On: Dec 6/22</div>

4. **If** after 90 days, the utility user does not pay the account or make satisfactory arrangements with the Village to settle the outstanding account on the date specified, the Village will issue a FINAL WARNING (as attached below), which will be delivered/posted at the utility user's address. If full payment of **the total account balance owing** is not received within two weeks of mailing the Final Warning, the Village will proceed to disconnect the services immediately.
5. Locked utility accounts will not be charged the flat monthly rates for utility services.
6. Utility users may request that the Village shut off their water. If water services are requested to be shut off, the Village is to arrange with the owner to enter the premises in order to lock the water meter. Once water is locked and shut off, the Village will not charge the flat monthly fee to that utility account. A reconnection fee of \$50.00 will be charged to reconnect a locked service.
7. When water services have been disconnected, the utility user must pay the outstanding account plus the \$50.00 reconnection fee to the Village Office. After full payment has been received, the water service will be reconnected.
8. Unpaid charges for water and sewer services to rented or leased premises, which are left in arrears when the renter vacates the premises, will be added to the property taxes for the land with respect to which the utility service was provided. Landlords will be notified of this addition to taxes.



NOTICE TO RESIDENT

FINAL WARNING

NAME:

ADDRESS:

AMOUNT DUE:

Your Water and Sewer Account with the Village of Muenster is seriously overdue.

As per Village Utilities Administration Policy, Final Notice is being issued to you.

If full payment of all arrears is not made at the Village Office within two weeks of final notice mailing date, water services will be disconnected without further notice. There will be a \$50.00 reconnection fee added to the amount owing to reconnect your services.

The Village of Muenster
muenster@sasktel.net
306-682-2794

**Final Notice
Issued On:
Date:**
